



West Coventry Academy Locker Agreement 2023/24

By paying the deposit you and your child are agreeing to the following Locker Agreement. Your child will also be asked to read this agreement before their key is given.

Access to a locker is a privilege for students, not a right. Lockers will not be issued to students who are repeatedly late for lesson.

1. The cost of the locker is a deposit of £5.00 that is refundable on the return of the correct locker key.
2. Should students lose the key to their locker they will need to pay £3.00 for a replacement.
3. Each locker will be numbered and no other marks are to be made on the door or to the inside of the locker.
4. Those students who are allocated a locker where they will be able to keep all of their books and bags, although they must ensure they have all the equipment required for lessons set out in the schools equipment policy.
5. Students must not visit their lockers during lessons, tutorial time or in between lessons.
6. Visiting times are:
 - i. Before School: 8:30am – 8:40am
 - ii. Break time: 11:10am – 11:15am and 11:25am – 11:30am
 - iii. Lunchtime: 12:30m – 12:35pm and 1:10pm and 1:15pm
 - iv. After School: 15:15pm – 15:30pm
7. If a student is repeatedly late for lessons and have been visiting their locker prior to their lesson then they are at risk of losing the privilege of a locker.
8. Students must not enter any other students' locker with or without permission.
9. Students must keep their key with them at all times. Keys will be provided with a lanyard and name tag.
10. Students must not leave wet coats or umbrellas in lockers as they can ruin items in the lockers below.
11. Students must not leave rubbish or food waste in lockers, lockers must be tidy at all times.
12. If a student has concerns or issues with the lockers, they should inform their tutor.
13. The school reserves the right to search all lockers and its contents at any time and remove any items of an unsuitable, dangerous or illegal nature.
14. The school reserves the right to remove a locker from a student for any unacceptable use of the locker. The reasons may include, but not limited to, damage to their locker, keeping unsuitable, dangerous or illegal items in a school locker, and visiting their locker outside of the agreed time without permission to do so. This will result in the loss of the paid deposit.