



6th March 2023

Dear Parents/Carers

I am writing to you today to firstly introduce myself, I am Miss Summers, and I joined West Coventry Academy as an Assistant Headteacher in January 2023. I am linked to both year 7 and year 8 and I also overseeing the whole school approach to rewards and behaviour.

As you know, the 4Rs are essential values that we promote at West Coventry Academy, and we believe that by recognising and rewarding students who embody these values, we can further encourage a positive and inclusive school culture.

Over the coming weeks I will be working with student leaders, staff and parents in reviewing our current reward system to ensure that we are recognising the hard work and positive behaviour of majority of our students, but also celebrating the achievements of those that go above and beyond.

Since returning from the Christmas break, we have seen a higher than usual number of students arriving late to school. Whilst the vast majority of our students are punctual each day, we are writing to remind all families of the importance of being in school on time every day. Students need to be on-site by 8:40 am and waiting at their classroom by 8:45 am.

Also, disappointingly, we have seen an increase in students that are failing to attend their after-school detentions. These are issued when a student's behaviour does not meet our expectations and they are given either a C3 or C4.

To address both of these issues, we are making the following changes to our sanction system:

- Any students arriving late to school will now attend a "15-minute lunchtime detention" on the same day, in the school hall.
- Students that miss this same day lunchtime detention will have their sanction upscaled to a "20-minute after school detention" on the following day.
- Any student missing a "20-minute after school detention" (from either a C3/C4 or from failing to attend a lunchtime late detention) will have their detention upscaled and doubled in length to a "40-minute after school detention" the following day.
- Any student missing a "40-minute after school detention" will be issued a "60-minute Senior Leader Detention", held on the next Friday. These detentions will be held away from the normal detentions and managed by members of the senior leadership team.
- If any student receives three "60-minute Senior Leader Detentions", parents will be invited to attend a meeting at school to discuss their child's behaviour and agree a plan moving forward.

Thank you for your continued support.

Yours sincerely

Miss J Summers
Assistant Headteacher