



2<sup>nd</sup> May 2024

Dear Parents/Carers of Year 11 students

I am sure you are aware that the external GCSE examinations start on **Tuesday 7<sup>th</sup> May 2024**, with the final exam taking place on **Thursday 20<sup>th</sup> June**. With this in mind, I am writing to share some important information and guidance for your child, so that together we can support them to achieve their very best over the coming weeks.

Revision plays a key role in ensuring that your child is prepared for the GCSE examinations, and I know that for the majority of our Year 11 students, this is something they have been busy with in the lead up to the examinations. We have had excellent numbers attending after school and lunchtime intervention. This clearly demonstrates a commitment from both our students and staff to making the most of the time we have left available to us.

During the examination period Year 11 will be expected to **remain in school** and attend lessons or revision sessions as appropriate. We want students to be as prepared as possible, by maximising their time in school. In the past students may have been given some study leave where appropriate. We strongly believe, along with the other secondary schools in the Arthur Terry Learning Partnership, that teachers are best placed to support your child in the run up to examinations, by either delivering last minute tips prior to an examination or by supporting your child with their independent revision in school. Dedicated revision sessions will be arranged prior to the majority of exams to ensure students are fully prepared. All students will receive a timetable of lessons on a weekly basis in tutor time.

Start times of exams are 9am and 1.15pm and students are expected to arrive at the exam venue 10 minutes before exams start to remove coats, bags, phones and watches as per exam board guidance. Any lateness or absence must be communicated clearly to school reception as quickly as possible.

Students last day in school will be, **Tuesday 11<sup>th</sup> June** with an opportunity after the Science examination for shirt signing and farewells. Students do of course still have the Year 11 Prom to look forward to, as well as the Year 11 Leavers Assembly. Students who study Physics, Geography or Catering will be expected to attend the revision session prior to those exams after the 11<sup>th</sup> June.

All students will be expected to return their iPad and stylus at the end of their final examination. Further details will follow regarding this.

In line with Government requirements and awarding bodies, three contingency days have been set on the 6<sup>th</sup> June, 13<sup>th</sup> June and 26<sup>th</sup> June 2024. A contingency day should it be required, is in the event of national or significant local disruption to exams in the United Kingdom. This also means that any requests for authorised absence during this time would not be approved.



Results are published on **Thursday 22<sup>nd</sup> August**. Students will enrol into West Coventry Academy Sixth Form during the morning. Further details will follow after the examinations have finished.

We welcome your support in ensuring your child makes the most out of every opportunity they are offered.

Your Sincerely

Ana Neofitou  
Headteacher